



Village of Savoy

Robert C. McCleary Municipal Center

611 North Dunlap Avenue

Savoy, IL 61874

<p style="text-align: center;"><u>MINUTES OF</u> <u>BOARD OF TRUSTEES MEETING</u></p>

DATE: September 25, 2019

PLACE: Robert C. McCleary Municipal Center
611 North Dunlap Ave.
Savoy, IL 61874

TRUSTEES PRESENT: President Joan Dykstra, Trustees John Brown, Heather J. Mangian,
Jan Carter Niccum, Dee Shonkwiler, A.J. Ruggieri, and Bill Vavrik

TRUSTEES ABSENT: None

OFFICERS AND

PERSONNEL PRESENT: Richard Helton, Village Manager
Levi Kopmann, Assistant Village Manager, Public Works/Engineer
Dan Davies, Zoning Administrator
Dennis Donaldson, Village Treasurer
Lon Pitcher, Acting Fire Chief, Savoy Fire Department
Billie Jean Krueger, Village Clerk

OFFICERS AND

PERSONNEL ABSENT: Brandon Martin, Director of Savoy Recreation Center

GUESTS: Karen Bojda, Kemper CPA
Curt Liles, Kemper CPA
Ben Zigterman, News-Gazette

CONVENED: 7:00 P.M.

ADJOURNED: 8:00 P.M.

1. CALL TO ORDER, ROLL TAKEN, QUORUM DECLARATION

President Dykstra called the meeting to order at 7:00 p.m. with roll call taken of President Dykstra and all Trustees, with President Dykstra and all Trustees answering present and a quorum declared.

2. PLEDGE OF ALLEGIANCE

President Dykstra led the pledge of allegiance to the flag.

3. PUBLIC PARTICIPATION

None Received.

4. OTHER AGENDA ITEMS

President Dykstra asked if there were other agenda items to be added. No other agenda items were added.

5. BUSINESS

A. ANNUAL VILLAGE OF SAVOY AUDIT FOR THE YEAR ENDING 4-30-19

Karen Bojda, Kemper CPA, presented the Village of Savoy Annual Financial Report for the year ended April 30, 2019, the Village of Savoy Tax Increment Financing Fund #1 – Old Town Area Audited Financial Statements for the year ended April 30, 2019, and the Village of Savoy Tax Increment Financing Fund #2 - Dunlap/Curtis Road Audited Financial Statements for the year ended April 30, 2019 and stated that the Village of Savoy had received a clean audit.

Trustee Shonkwiler made a motion to accept and place on file the Village of Savoy Annual Financial Reports for the year ending 4-30-19, as presented, seconded by Trustee Mangian;

By Trustee Vote:

Ayes: Brown, Mangian, Niccum, Ruggieri, Shonkwiler, and Vavrik

Nays: None

Absent: None

B. AMEND PERSONNEL POLICY TO REMOVE 2ND PARAGRAPH IN COMPREHENSIVE GROUP HEALTH PLAN– RIGHT TO DETERMINE BENEFITS

Trustee Mangian made a motion to eliminate the 2nd paragraph of COMPREHENSIVE GROUP HEALTH PLAN – Right to Determine Benefits, found on page 61 of the Village of Savoy Personnel Policy Handbook, seconded by Trustee Brown;

By Trustee Vote:

Ayes: Brown, Mangian, Niccum, Ruggieri, Shonkwiler, and Vavrik

Nays: None

Absent: None

C. AMEND JOB DESCRIPTION – CAD OPERATOR/DEPUTY BUILDING INSPECTOR

Trustee Niccum made a motion to approve the job description – CAD Operator/Deputy Building Inspector to include in the job descriptions of the Village of Savoy, seconded by Trustee Brown;

By Trustee Vote:

Ayes: Brown, Mangian, Niccum, Ruggieri, Shonkwiler, and Vavrik

Nays: None

Absent: None

D. CANNABIS DISCUSSION AND DIRECTION TO STAFF

President Dykstra and the Trustees reviewed a memo from Dick Helton summarizing the joint meeting of the Planning Commission and Zoning Board of Appeals held on 9-23-19 regarding their lengthy discussion relative to potential location of a recreational cannabis sales facility in Savoy, as well as the potential tax benefits Savoy could experience from such activity.

Helton also pointed out the two motions of recommendations to the Board of Trustees made and unanimously passed by the Planning Commission on 9-23-19 as follows:

Motion #1 was “to recommend to the Board of Trustees to levy a 3% tax on the recreational marijuana sales in the Village of Savoy”.

Motion #2 was “to recommend to the Board of Trustees to direct Village Staff to provide information and ground rules for Zoning and Special Use Permit options for the recreational marijuana sales in the Village of Savoy”.

Helton stated that he believes Staff is at a point on this subject that the Board can give some direction to them, if any, on the Trustees’ desire to address the subject.

Trustee Niccum stated that the Trustees have always taken the Planning Commission recommendations and since they did recommend to the Board of Trustees to levy a 3% tax on the recreational marijuana sales in Savoy, we should act upon that, and possibly pass a moratorium for one year.

Discussion was held by President Dykstra and the Trustees and some members said they wanted to make it clear that they weren’t in favor of recreational marijuana sales in Savoy.

President Dykstra stated she believed most of the Trustees want to make sure the Village is covered legally and still send a message that they, at this point, are not inclined to allow the sales of recreational marijuana, and even if the Village allowed dispensaries, requiring a special use permit would give the Trustees a say if one wanted to open in Savoy and a special use permit would have to go through the planning commission and get approval from them and the Trustees, so the Village would have definite control.

Trustee Vavrik stated he did not see a down side to having an ordinance in place and have the tax in place.

Trustee Brown stated he was in favor of passing the tax and consider the special use options later, because he thinks the chances are so small for Savoy being consider for a potential dispensary.

Trustee Niccum made a motion to direct Staff to prepare an ordinance allowing the Village of Savoy to tax recreational marijuana sales at 3%, seconded by Trustee Vavrik;

Discussion: Trustee Shonkwiler stated that, as a Trustee, he is supposed to separate his moral feelings from his fiscal feelings, but this is one matter that he just cannot do that and he would be voting against this motion.

Trustee Ruggieri stated he would also vote against this sales tax motion, despite the mix of opinions at a study session earlier this month, he felt the community was opposed to recreational marijuana sales and he did not believe there was any rush on the 3% tax and it would be more detrimental and send a missed message that we are supporting recreational marijuana sales in Savoy and he did not think the majority of Savoy residents support it.

By Trustee Vote:

Ayes: Brown, Mangian, Niccum, and Vavrik

Nays: Ruggieri, Shonkwiler

Absent: None

Motion carried.

Trustee Niccum made a motion to direct Staff to prepare an amendment to the Zoning Ordinance that would require special use permits for any new dispensaries, seconded by Trustee Vavrik;

By Trustee Vote:

Ayes: Brown, Niccum, and Vavrik

Nays: Mangian, Ruggieri, Shonkwiler

Aye: President Dykstra voted yes to break the tie vote

Absent: None

Motion carried.

Trustee Ruggieri made a motion to direct Staff to prepare an ordinance to prohibit recreational marijuana sales in the Village of Savoy, seconded by Trustee Shonkwiler;

By Trustee Vote:

Ayes: Brown, Mangian, Niccum, Ruggieri, Shonkwiler, and Vavrik

Nays: None

Absent: None

Motion carried.

Village Manager stated that the Trustees will vote on each of these motions at future meetings, but the ordinance to enact a 3 percent sales tax could come up for a vote as soon as next week at the 10-2-19 meeting, but Staff will need time to work on the other motions.

6. **STAFF REPORTS**

A. **SAVOY VILLAGE TREASURER**

President Dykstra and the Trustees reviewed the Treasurer's Check Register – Schedule of Accounts Payable for checks issued from 8/01/19 through 8/31/19.

Trustee Shonkwiler moved to approve and pay the Schedule of Accounts Payable for the month ending August 31, 2019, as presented, seconded by Trustee Niccum;

By Trustee Vote:

Ayes: Brown, Mangian, Niccum, Ruggieri, Shonkwiler, and Vavrik

Nays: None

Absent: None

Trustee Niccum asked Treasurer Donaldson if he was aware of a recently passed state legislation requiring employers to hold back 5% of an employee's salary for savings and the need for employees to opt out if they did not want this option. Donaldson stated he will check on this.

B. **SAVOY FIRE DEPARTMENT**

President Dykstra and the Trustees reviewed the Savoy Fire Department Activity Report and Fire Incident Summary for the period 8/01/19 through 8/31/19 presented by Acting Fire Chief Lon Pitcher.

Acting Fire Chief Pitcher presented the Monthly Alarm Response Summary August 1-August 31, 2019 showing a total of 59 alarm responses.

Acting Fire Chief Pitcher also presented a copy of a letter addressed to Illinois American Water requesting a grant in the amount of \$1,000 to purchase one iPad Pro to be used for CPR training for the fire department members, Village of Savoy staff, and community members.

Chief Pitcher reported there will be an Open House at the Fire Station October 6-12, since it is Fire Prevention Week, and he is working on the ISO rating, the Fire Department collected \$44,154 in fire contracts, and two new firefighters started.

Also, some firefighters are doing some cleaning and rearranging at the Fire Station.

Trustee Brown asked Chief Pitcher to check and see if the Fire Foreign Insurance Board had been audited.

C. **SAVOY RECREATION CENTER**

In Brandon Martin's absence, President Dykstra and the Trustees reviewed the Savoy Recreation Center Report for the month of August, 2019.

Dick Helton reported that Brandon has been trying to get a quote for the proposed pickleball courts, because the ones he has received are much higher than he expected, and over the winter he will be putting together some specs and asking for bids for a possible spring project to build the pickleball courts on the west side of the Recreation Center.

Trustee Niccum recommended to include a wind block since the current layout is so close to the bike path and the possibility of Prospect being extended and completed to Church Street. Levi Kopmann stated he did not believe extending Prospect would happen for quite some time.

7. BOARD OF TRUSTEES COMMUNICATIONS

President Dykstra stated that the BOT Study Session of 10-9-19 was canceled.

The IML Conference attended by the President and some of the Trustees would give their reports at the 10-16-19 Board of Trustees Meeting.

Dykstra also announced the CIMOA meeting on 10-16-19 at St. Joe.

Also, the Savoy Christmas Lunch/Party would be held at the Savoy Recreation Center on Friday, 12-13-19.

8. CORRESPONDENCE, THANK YOUS - None

9. ADJOURN

There being no further business to come before the Board of Trustees meeting, President Dykstra adjourned the open and public Board of Trustees meeting at 8:00 pm.

Respectfully Submitted,

Billie Jean Krueger

Savoy Village Clerk

This meeting was recorded.

Approved this 6th day of November, 2019

Billie Jean Krueger